Articulation Coordinators’ Meeting  
December 13, 2010  
Dole St. Conference Room

Revised minutes: 3/28/2011

Present: Jean Hara, LeeCC; Bonnie Honma, KauCC; Joni Onishi, HawCC; Scot Parry, HonCC; Suzette Robinson, UHCC

Review of Minutes: Minutes of Sept. 17, 2010 accepted with minor changes

Auto mechanics: Scot Parry
AMT 20 Noel is working with campus assessment personnel and will meet with Jean Hara to get a historical perspective 
Horizontal articulation issues include: LeeCC’s auto program is 4 semesters and HonCC’s auto program has 5 semesters, and neither is willing to change. 
KauCC and UHMC are working towards NATEF certification 
HawCC is not pursuing NATEF certification but looking to local advisory members for guidance from NATEF. External certification for program is provided by NATEF. External certification for students is provided by ASC.

Question: Does a NATEF certified program increase the number of students who pass ASC tests?

Action: Scot will research and report back at next meeting. He will ask the AMT program faculty or assessment office the following questions:

1. What % of AMT students who took ASC passed before HonCC became NATEF certified?
2. What % of AMT students who took ASC passed after HonCC became NATEF certified?
3. When do students take the ASC tests?
4. How many times do students take the test before passing?

Fashion Technology—Scot Parry
Scot met with Cheryl M. (UHMC) and Joy N. (HonCC) and updated the horizontal agreement. Scot submitted to Mike Rota for signature; then will send to Maui for signatures. Once all signatures are obtained, Scot will distribute to affected campuses and will post to the articulation website.

Action: Scot will confirm the review date timeline (4 years instead of 2 years) and report back at next meeting.

Banner Process: Suzette Robinson
Appendix A-1, A-2, A-4 maintained and managed by AA office staff (Gayle Ishii) 
Appendix A-3 maintained and managed by Banner office staff (Christine Shaw) 
All parts of the Banner articulation documents are posted on Bannerwiki by Chris Shaw. 
Dec. 6, 2010 version has two changes.
Any other changes will be made in March 2011.
Business Technology: Jean Hara
BTEC faculty met at LeeCC in Nov. 2010 and agreed on the following:
1. Offer BTEC 164 (3 cr), Career Success on all campuses
2. Keep associate program credits to 60-61 credits
3. Review horizontal agreement, especially online classes
4. Check on VA requirements, which may include face to face courses, not just online courses

Action: Jean will send minutes of BTEC meeting to Peter and Suzette

Hawai`i Job Corps: Jean Hara
All curriculum have a checklist of skills attainment
Fall 2010 effective MOA with LeeCC and Hawai`i Job Corps for 12 credits in auto mechanics since Hawai`i Job Corp auto program is NATEF certified. MOA (56 pages) signed by LeeCC chancellor.

Action: Jean will scan and forward MOA to articulation coordinators. Jean will ask Job Corps for data on passing rates of students taking ASC tests and how many times it took them to pass the tests.

Other campuses may be interested in a similar MOA if all works well with LeeCC. BTech program also interested in potential MOA with Hawai`i Job Corps for business curriculum in AY 2011-12.

Education: Jean Hara
LeeCC and KapCC faculty to meet in Jan. 2011.
According to Bobbie M. (LeeCC), DOE has a MOA with UHHilo
Vertical agreements for ED 100, which is an overview of the education field, may not align with DOE courses, which specialize in early childhood, elementary education or high school education.

HOST: Joni Onishi
Horizontal MOA for Host 100 and 101 signed by all community colleges campuses offering Host programs and UHManoa. Community college and UHM faculty will meet in spring 2011 to update horizontal agreement.

Vertical agreement for Host 100 and 101 on hold until DOE develop approved standards

KapCC’s HOST program has external accreditation. Ron Takahashi is helping HawCC, KauCC, and UHMC in securing external accreditation.

Culinary Arts: Bonnie Honma
Successful summer institute held on KauCC campus for DOE teachers
At the Culinary Expo at KapCC, KauCC students won silver medal.

Culinary PCC met on Nov. 12, 2010 at KapCC
Outcome: Agreed on minor changes to the horizontal agreement. Culinary programs will accept credits from other UHCC culinary programs.
Vertical agreement still to be discussed. Suzette will take lead.

Responsibilities of Articulation Coordinators: Suzette Robinson
One change will be made and then draft sent to Peter for review.

CRBA: Suzette Robinson
Changes approved.

Next meeting: Tuesday, Feb. 22, 2011
9:00 a.m-2:00 p.m.
Dole St. Conference Room
Lunch provided