Articulation Coordinators’ Meeting Minutes  
March 28, 2011  
Dole St. Conference Room

Present: Scot Parry, HonCC; Frank Haas, KapCC; Debbie Nakama, UHMauC; Jean Hara, LeeCC; Joni Onishi, HawCC; Bonnie Homna, KauCC; Ardis Eschenberg, WinCC; Suzette Robinson, UHCC AA office

Review of Dec. 13, 2010 Minutes: Suzette  
Minutes of Dec. 13, 2010 meeting accepted with minor changes

Arts and Communication: Scot  
Confirmed that Fashion Technology will not seek DCAPS agreement because the Hawai‘i DOE’s Fashion Technology program is still being developed. The horizontal agreement between HonCC and UHMauC is at HonCC.

Action: Scot will send a copy of the horizontal agreement to Debbie for signatures; she will return signed copy to Scot, who will put together with HonCC’s signed copy.

Health Services: Suzette  
Catherine Kawamura from the Hawai‘i DOE has been coordinating the Health Services PAC meetings. The most recent meeting was held on March 30 at DOE office. The purpose of the meeting was to review the Clinical Standards.

Action: Suzette will follow up with Catherine regarding results of the meeting.

Auto mechanics: Scot  
Action: Scot will follow up with the auto mechanics instructor or campus IR on the four questions asked in the Dec. 2010 meeting:

1. What % of AMT students who took ASC passed before HonCC became NATEF certified?
2. What % of AMT students who took ASC passed after HonCC became NATEF certified?
3. When do student take the ASC tests?
4. How many times do students take the test before passing?

HOST: Debbie  
UHMauC is working on securing external accreditation with focus on management. Accreditation team will be visiting UHMau in April 2011.

HawCC and LeeCC are also investigating accreditation for their hospitality programs. KauCC has doubled its fit rate in HOST classes after offering classes on line.
LeeCC recently started its HOST program and presently offers a Certificate of Completion which offers one 3-credit introductory course and TIM 101.

KapCC’s hospitality program is accredited by the Accreditation Commission for Programs in Hospitality Administration.

HOST articulation agreement (HOST 100 and 101) between UHCC campuses and UHM have been signed by all 7 community colleges and UHM.

Action: Joni will convene a HOST meeting this semester to review the articulation agreement.

Construction Academy: Scot
No report

Digital Media: Suzette
There will be an AA Digital Media meeting with UHCC campuses which have digital media programs and UHM Academy of Creative Media.

Action: Debbie asked that she be included in the meeting. Suzette will send articulation coordinators the Digital Media table of programs.

The UHCC Digital Media summit, bringing together academics and industry partners has been postponed to later in the semester.

Software Summit: Suzette
A software summit, sponsored by the Workforce Development Council and the High Technology Development Corporation, will be held on Thursday, March 31, 2011 at the Ala Moana Hotel. Administrators and faculty from all the campuses have been invited to attend.

Plant Bioscience: Jean
An advisory committee meeting will be held on April 4, 2011. Jean will invite Charley Kinoshita from UHM to attend. LeeCC’s faculty have been visiting local farms and talking with farmers about the plant bioscience program.

Action: Ardis will work with Jean on inviting WinCC faculty to the next farm visit.

Agriculture: Ardis
Action: Ardis will call a meeting with the agriculture faculty before fall 2011.

Culinary Arts: Bonnie
The UHCC culinary arts programs from all the campuses have aligned their courses with the exception of the SLO’s for Safeserve.

Action: Bonnie and Suzette will check Ron Takahashi on the progress being made on the vertical articulation with the Hawai`i DOE.
**Education: Jean**
May 13, 2011, the ED 100 PCC meeting will be held at LeeCC.

**Acceptance of Transfer of Non-DCAPS Credits:**
Action: Suzette will check with Carol Pang.

**STEM MOA**
Action: Suzette will research the existence of a STEM DCAPS MOA

Next meetings:
Friday, May 20, 2011 CANCELED
9:00 a.m.-3:00 p.m.
Dole St. Conference Room

POSSIBLE REPLACEMENT
Monday, June 13, 2011
9:00 a.m.-3:00 p.m.
Dole St. Conference Room

Friday, July 8, 2011
9:00 a.m.-3:00 p.m.
Dole St. Conference Room

Friday, September 9, 2011
9:00 a.m.-3:00 p.m.
Dole St. Conference Room