Attendees: Renee Cruz (Faculty, Hawai‘i CC), Thomas Mikulski (Faculty, Honolulu CC), Gordon Pang (Faculty, Honolulu CC), Keala Chock (Faculty, Honolulu CC)

1. Introductions/Overview

2. CIP Discussion
   - Faculty representatives from Hawai‘i and Honolulu Community College agreed to change the existing CIP code from 47.101 to 46.302.
   - The existing CIP does not accurately reflect the proper job occupations.

3. Department of Commerce and Consumer Affairs (DCCA)
   a. Legislative Update/Non Credit
      1. State-wide effort is needed to coordinate EIMT non credit training programs to directly support Hawaii Revised Statutes 448E-5.
      2. Honolulu CC faculty Gordon Pang and Thomas Mikulski developed curriculum to support non-credit course offerings and have offered to share with Hawai‘i CC.

Meeting Adjourned at 10:45 a.m.