### AGENDA ITEM 1: Housekeeping

A. Introductions, as needed.  
B. Agenda changes and lunch plans.  
C. Approval of July 23, 2015 minutes.  
   1. The minutes were accepted with correction(s):  
      i. 2.A.2. Note: On 08/13/14 08/13/15, CTE State Director Bernadette Howard said that her office would be willing to fund…  
      ii. 9.E.2. On 08/15/15 08/26/15-08/28/15, NATEF will be conducting a reaccreditation site visit for the AMT program.

### AGENDA ITEM 2: Students with Disabilities Interventions Presentation

A. M. Giel, HawCC counselor, gave a 3-year overview of a Perkins-funded project that provided interventions for students with disabilities (SWD). There were several strategies implemented to increase the overall success of SWD:  
   • All students who required ASL interpreting or note taking were provided these services.  
   • The Assistive Technology Lab was upgraded with computers and software to provide electronic notes, captioning software, voice-to-text, text-to-audio, word prediction software and voice recognition software.  
   • Workshops were held on various topics such as note taking and stress management skills.
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<th>Cohorts of students (instructed by trained peer mentors) and individualized support for students were established to increase student success in remedial classes. However, because of poor student participation, it was necessary to move the focus away from cohorts to individualized support.</th>
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| 3. | **Prior Learning Assessment (PLA)**  
A. J. Paula provided a handout and discussed PLA definitions, types of assessments, and updates. |
| A.1. | See attached handout. |
| 4. | **Culinary Institute of the Pacific (CIP) Presentation**  
A. J. Richards gave a PowerPoint slide presentation on Culinary Institute of the Pacific at Diamond Head. His presentation included the need to incorporate the Hospitality program in CIP.  
B. The CIP at Diamond Head will be home to the advanced professional certificate in culinary management that articulates into a bachelor of applied science degree at the University of at West Oahu. The $25-million first phase of the advanced culinary facility includes two single story laboratory buildings, outdoor cooking area, landscaping, the first of two parking lots and all the offsite utility infrastructure for the entire project. Future phases of the project will include an administration/faculty building, auditorium, classrooms, advanced patisserie and confiserie laboratories and a teaching restaurant. The institute will be the epicenter for culinary innovation in Hawaii, and help to make Hawaii a destination for other culinary students from the mainland and Asia. The facility plans to achieve Leadership in Energy and Environmental Design (LEED) Silver certification. Ground breaking on the site will occur on 09/08/15. |
| A.1 | S. Robinson suggested that J. Richards propose his recommendation to include the hospitality program (universally supported by the CTE Deans) to Leon Richards, followed by a presentation to John Morton and the campus chancellors. |
| 5. | **Virtual Painter Demonstration**  
A. Two HawCC Auto Body Painting faculty conducted a demonstration of the virtual painter equipment/software. The equipment/software helps to hone students’ painting skills through hands-on practice and skills assessment. |
| 6. | **Career Coach (by EMSI)**  
A. R. Umehira referred to Santa Fe College’s Career Coach website https://sfcollege.emsicareercoach.com/. Career Coach (an Economic Modeling Specialist Intl product) is a tool designed to recruit potential students by providing the most current local data on wages, employment, job postings, and the college’s associated education and training. LeeCC purchased the software and is having it customized so that it can be launched on the campus’ website September 2015. |
## 7. Nepris Follow-up Discussion

A. One faculty from LeeCC stated interest in having OSDCTE fund the $149 cost to access the Nepris platform.

B. The UHCC system conducted additional vetting and did not find any red flags about the company.

### A.1. D. Estrella will check with B. Howard on funding for the one faculty (instructional).

## 8. Budget/Consortium Projects Update

A. The consortium projects designated for Perkins funding are: WAFC; CTE English Conference; Great Teachers Conference; PLA; Starfish; and Aquaponics. A final decision on funding will be determined within the next two weeks.

B. The IAEP consortium will not be supported with Perkins funds. However, Mark Cook will be available to the campuses for technical support through the end of October 2015. Otherwise, campuses have direct technical support from LiveText.

C. S. Robinson stated that funds may not be available in 2016-17 for campus requested consortium projects.

## 9. Date or Location Change for 09/18/15 & 11/13/15 CTE Deans Meeting

A. The CTE Deans discussed changing the dates of the 09/18/15 & 11/13/15 CTE Deans meetings.

### A.1. The CTE Deans agreed to changes for the following CTE Deans Meeting:

- 09/18/15 meeting changed to 09/22/15 (same location – WinCC)
- 11/13/15 meeting changed to 11/06/15 (same location – KauCC)

## 10. Campus Updates

A. HawCC

1. The Palamanui campus officially opened 08/24/15.
2. During the All College Meeting that occurred during the week of fall 2015 convocation, J. Morton
stated that an interim (TBN, effective 01/01/16) will serve as chancellor during the search for a new chancellor. The current chancellor will retire at the end of 2015.

3. J. Morton talked about the DevEd redesign plan that is being developed. The plan will be implemented on all CC campuses in fall 2016.

B. HonCC
   1. No updates.

C. KapCC
   1. Grant Sato, KapCC culinary arts instructor, was named the international champion of the Global Taste of Korea competition held in Korea, August 20–28, 2015. His first prize award was $10,000. The 11-day competition included preliminary competitions, culinary lessons, cultural exchanges and twice daily interviews. Representing Hawaii and the United States, Sato competed against 16 chefs representing 15 countries in the Global Taste of Korea semi-finals on Wednesday, August 26 at the Creative Culinary Institute of a Korea on the campus of Jeonju University. The chefs were given 90 minutes to prepare two presentation plates of their interpretation of the iconic Korean beef dish, bulgogi. He moved on to the finals where he competed against chefs from Malaysia, Vietnam, Uzbekistan and France. The chefs prepared an eight-course royal palace dinner, which focused on soy bean sprouts, chicken and vegetables. Each contestant had two hours to create their menu and present it to the judges. His winning dishes will be produced and sold in all 7-Eleven stores in Korea.

D. KauCC
   1. The first group of high school students (8) enrolled this fall in KauCC’s Jump Start program.
   2. The campus library will undergo renovations over the next 1½ years. However, library services will continue on a limited basis out of the Social Sciences building.
   3. The Child Development Center reopened this past spring, after being closed since spring 2013 for renovations. The center is designed to serve as a model preschool environment where college students gain quality hands-on experience connecting early childhood development theory with skills learned in class to the real world of a preschool program. It is an integral part of the Early Childhood Education academic program that prepares students for careers as teachers and other professions working with young children and families.
   4. The current OCET director will retire 09/30/15. The ad for a replacement has been posted.

E. LeeCC
   1. On 09/15/15, Curtis Washburn will serve as Dean of Student Services. Prior to him joining LeeCC Administration, he served as Academic Provost at Chaminade University of Honolulu.
F. UHMauC
   1. Debbie Nakama will serve as VCSA, effective 09/01/15.
   2. The formula for the ARPD calculations was recently modified, and will have an impact on a program’s ARPD report.

G. WinCC
   1. The meeting for the 09/22/15 CTE Deans Meeting will be held on the second floor of the campus library (Laakea).
   2. On 10/03/15, 10 a.m. – 8:00 p.m., WinCC will hold its 15th annual Hoolauea celebration.

H. OSDCTE
   1. No updates.

I. UHCCC
   1. The second meeting for the DevEd redesign was held 08/10/15-08/11/15. The models for English and math acceleration were modified, based on discussions at the meeting. The first English ad hoc committee meeting will be held on 09/01/15 and will be lead by Katy Ho.
   2. The next Student Success Council (SSC) meeting will occur at the end of October 2015. There are 13 ad hoc committees, each lead by a VCSA or a VCAA. Rob Johnstone will serve as consultant at the meeting.
   3. PLA continues to move forward among the campuses.

11. Jump Start Video
   A. R. Umehira presented the recently created UHCC Jump Start promotional video.

   A.1. After State Director for CTE Bernadette Howard approves dissemination of the video, the video link will be sent to teachers, faculty, and staff of DOE high schools and the community colleges.

Next Meeting Date:
September 22, 2015 @ WinCC
(Rescheduled from September 19, 2015)