



MEMORANDUM

July 10, 2015

TO: Chancellors

SUBJECT: Delegation of Authority to Sign and Execute Extramural Research and Training Agreements Contracts/Grants, Agreements and Contract Assignment and Releases

Effective immediately I am delegating to you as my designees, signing and execution authority for affiliation agreements, sponsored class, and sheltered class memoranda of agreements between your respective community college and an external agency as defined in the attached memorandum from Vice President for Research and Innovation Vassilis Syrmos to me dated March 20, 2015.

Please note, as outlined in VP Syrmos' memo, that this update in signing authority requires your campus to work with the Office of Research Services who has final signing authority to execute all agreements that include terms and conditions that could potentially create risk to the university or are inconsistent with university policy including, but not limited to, requiring indemnification of the sponsor, or requiring the university to submit to a jurisdiction other than Hawai'i.

For additional guidance, attached is UHCCP 8.102A which has been updated to reflect this change in procedure. Should you or your staff have any questions regarding this change in delegated authority, please contact Brian Pactol at (808) 956-5155 for further assistance.


John Morton
Vice President for Community Colleges

Attachments

c: Vassilis L. Syrmos, VP for Research & Innovation
Michael Unebasami, AVP for Administrative Affairs, CC
Yaa-Yin Fong, Director, Office of Research Services
Brian Pactol, Director, Rsch, Trng & Aux Enterprises, CC

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