UNIVERSITY OF HAWAI‘I COMMUNITY COLLEGES

Memorandum of Understanding for Acceptance of PLA Credit

PRIOR LEARNING ASSESSMENT PROGRAM
MEMORANDUM OF UNDERSTANDING (MOU)

Prior Learning Assessment (PLA) is the process through which students can earn college credit by identifying and documenting college-level learning that has been acquired through life experiences such as military and/or work experience, training, professional certification, independent study, volunteer activities, and hobbies (e.g., astronomy, history, travel, cultural and/or fine arts).

Some opportunities to demonstrate prior learning include the following:

- Portfolio Based Assessment
- Credit by Exam
- Nationally standardized exams
- Military experience and training from other non-collegiate sponsored education such as instruction evaluated by the American Council on Education (ACE)

Related University Policies

A. Section 304A-802 Hawaii Revised Statutes - College-credit equivalency program:
   http://www.capitol.hawaii.gov/hrscurrent/Vo/05_Ch0261-0319/HRS0304A/HRS_0304A-0802.htm
B. Board of Regents Policies, Section 5-14.b Student and Credit Transfer Within the University: www.hawaii.edu/offices/bor/policy/borpc85.pdf
C. UH System-wide Executive Policy E5.209, University of Hawai‘i System Student Transfer and Inter-Campus Articulation: www.hawaii.edu/apis/ep/e5/e5209.pdf
D. UHCC Policy #5.302 Prior Learning Assessment Program:
   http://uhcc.hawaii.edu/OVPCC/policies/index.php

Action Requested: Agreement to accept Prior Learning Credits

The intent of this MOU is to ensure consistency in awarding credits, to maintain the credibility of college-level learning, and seamlessly transfer credits among participating UH campuses.

Students would be informed by both “sending” and “receiving” campuses that not all transfer credits will meet program core requirements. Typically, these college courses are transferred as elective credits.

The Chancellor shall be responsible to:

A. Ensure that the components of the PLA Program are carefully monitored and documented, for example: establishing detailed procedures with timelines for applications by students and deadlines for review by faculty as well as annual review of the processes.
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B. Assure that the institution, relying on the expertise of its faculty and institution’s chief academic officer, determines the appropriateness of granting credit for prior learning.

C. Create a mechanism to evaluate/assess effectiveness of the program.

This agreement is effective upon approval and ends on May 1, 2019

Donald Strahey 2/26/14
Chancellor
University of Hawai’i at Hilo

Helen A. Cox 5/30/14
Chancellor
Kaua‘i Community College

Rockne Freitas 7/23/14
Chancellor
University of Hawai‘i - West Oahu

Manuel J. Cabrera 6/16/14
Chancellor
Leeward Community College

Noreen R. Yamane 6/12/14
Chancellor
Hawai‘i Community College

Clyde M. Sakamoto 6/16/14
Chancellor
Maui College

Erika L. Lacro 6/16/14
Chancellor
Honolulu Community College

Douglas Dykstra 6/18/14
Chancellor
Windward Community College

Leon Richards 7/22/14
Chancellor
Kapi‘olani Community College