

Date: _____

Indirect Cost Reduction/Waiver Request

To: _____
Chancellor

From: _____
Title

Subject: Indirect Cost Reduction / Waiver Request

Project Title:

Explain why the University should conduct this project at less than full indirect cost reimbursement:

Explain ramifications if reduction or waiver is not approved:

Source of Funding: Federal _____ State _____ Other _____ (specify) _____

Project Type: Research _____ Training _____

Project Location: On-Campus _____ Off-Campus _____

<u>Project Cost Subject to Overhead</u>	<u>Applicable Indirect Cost Rate</u>	<u>Dollar Value of Full Overhead</u>	<u>Requested Indirect Cost Rate</u>	<u>Dollar Value of Reduction/Waiver</u>
_____	_____	_____	_____	_____

Approved / Disapproved

Chancellor Date



UNIVERSITY OF HAWAII

JAMES R. GAINES
INTERIM VICE PRESIDENT FOR RESEARCH

MEMORANDUM

April 17, 2006

TO: John Morton, Interim Vice President, Community Colleges
Rose Tseng, Chancellor, UH Hilo
Gene Awakuni, Chancellor, UH West Oahu

FROM: James R. Gaines *James R. Gaines*
Interim Vice President for Research

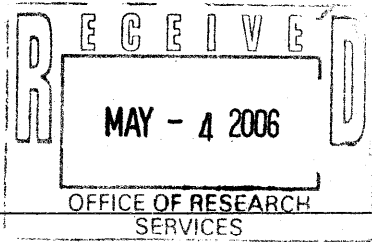
SUBJECT: Indirect Cost Reduction and Waivers

The indirect cost recoveries from extramural grants are important sources of revenue to your respective campuses. Realizing the direct impact of indirect cost reductions and waivers to your campus, I am delegating the authority to approve such reductions and waivers to you effective immediately.

You may further delegate this authority to your designee(s) and should communicate to administrators and investigators on your campus on how they should obtain a reduction or waiver.

Should you have any questions, please contact me at 956-7490.

c: David McClain, President
Kevin Hanaoka, Interim Director, ORS



UNIVERSITY OF HAWAII

JOHN MORTON
INTERIM VICE PRESIDENT FOR COMMUNITY COLLEGES

MEMORANDUM

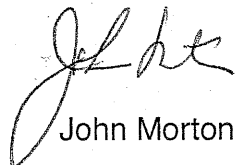
April 28, 2006

TO: Chancellors

SUBJECT: Indirect Cost Reduction and Waivers

Based on authority delegated to me by Interim Vice-President for Research Jim Gaines, I am delegating to you the authority to approve indirect cost reductions or waivers for extramural grants from your college. This delegation is effective immediately.

As you consider requests for reduction or waiver of indirect cost, please remember that such reductions will negatively impact the RTRF funds for your campus.



John Morton

c: Mike Unebasami
Kevin Hanaoka