

**UNIVERSITY OF HAWAI'I COMMUNITY COLLEGES**

Memorandum of Understanding for Acceptance of PLA Credit

**PRIOR LEARNING ASSESSMENT PROGRAM  
MEMORANDUM OF UNDERSTANDING (MOU)**

**2014**

Prior Learning Assessment (PLA) is the process through which students can earn college credit by identifying and documenting college-level learning that has been acquired through life experiences such as military and/or work experience, training, professional certification, independent study, volunteer activities, and hobbies (e.g., astronomy, history, travel, cultural and/or fine arts).

Some opportunities to demonstrate prior learning include the following:

- Portfolio Based Assessment
- Credit by Exam
- Nationally standardized exams
- Military experience and training from other non-collegiate sponsored education such as instruction evaluated by the American Council on Education (ACE)

Related University Policies

- A. Section 304A-802 Hawaii Revised Statutes - College-credit equivalency program:  
[http://www.capitol.hawaii.gov/hrscurrent/Vol05\\_Ch0261-0319/HRS0304A/HRS\\_0304A-0802.htm](http://www.capitol.hawaii.gov/hrscurrent/Vol05_Ch0261-0319/HRS0304A/HRS_0304A-0802.htm)
- B. Board of Regents Policies, Section 5-14.b Student and Credit Transfer Within the University: [www.hawaii.edu/offices/bor/policy/borpch5.pdf](http://www.hawaii.edu/offices/bor/policy/borpch5.pdf)
- C. UH System-wide Executive Policy E5.209, University of Hawai'i System Student Transfer and Inter-Campus Articulation: [www.hawaii.edu/apis/ep/e5/e5209.pdf](http://www.hawaii.edu/apis/ep/e5/e5209.pdf)
- D. UHCC Policy #5.302 Prior Learning Assessment Program:  
<http://uhcc.hawaii.edu/OVPCC/policies/index.php>

Action Requested: Agreement to accept Prior Learning Credits

The intent of this MOU is to ensure consistency in awarding credits, to maintain the credibility of college-level learning, and seamlessly transfer credits among participating UH campuses.

Students would be informed by both "sending" and "receiving" campuses that not all transfer credits will meet program core requirements. Typically, these college courses are transferred as elective credits.

The Chancellor shall be responsible to:

- A. Ensure that the components of the PLA Program are carefully monitored and documented, for example: establishing detailed procedures with timelines for applications by students and deadlines for review by faculty as well as annual review of the processes.

Attachment B

Memorandum of Understanding for Acceptance of PLA Credit

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B. Assure that the institution, relying on the expertise of its faculty and institution's chief academic officer, determines the appropriateness of granting credit for prior learning.

C. Create a mechanism to evaluate/assess effectiveness of the program.

This agreement is effective upon approval and ends on May 1, 2019

  
Donald Straney  
Chancellor  
University of Hawai'i at Hilo

22 July 14  
Date

  
Helen A. Cox  
Chancellor  
Kaua'i Community College

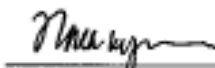
5/30/14  
Date

  
Rockne Freitas  
Chancellor  
University of Hawai'i - West Oahu

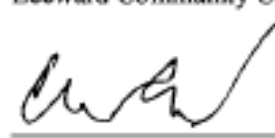
7/23/14  
Date

  
Manuel J. Cabral  
Chancellor  
Leeward Community College

6/27/14  
Date

  
Noreen R. Yamane  
Chancellor  
Hawai'i Community College

6/12/14  
Date

  
Clyde M. Sakamoto  
Chancellor  
Maui College

6/11/14  
Date

  
Erika L. Lacro  
Chancellor  
Honolulu Community College

6/4/14  
Date

  
Douglas Dykstra  
Chancellor  
Windward Community College

6/12/14  
Date

  
Leon Richards  
Chancellor  
Kapi'olani Community College

7/22/14  
Date